



Web Update – Alert Windows



INTRODUCTION

Masternaut have developed the ability to create an alert window that will allow users to specify the times in a week when an alert will be triggered.

For example, if you have an alert set up but only require notification of this Monday, Tuesday, Thursday and Friday, between working hours of 9am until 5pm, then this new feature will allow you to configure your alerts to perform in this way.

This document describes how to configure your alerts using this new feature.

CONFIGURE YOUR ALERT

To set up an alert, please go to **'Security'** and then select **'Alerts'**



Next, select **'Add / Edit'**

Add / Edit

Continue to set up your alerts in the previous way, this can be summarised as follows:

Step 1:

Start by entering a name for your alert template.

Then select whether your alert will be sent to one user or a group of users.

Click **'Next'** to continue to Step 2

Step 1 - Give your template a name

Name

Select one of the following options if you are setting up more than one alert

- All alerts will be sent to the same recipient(s)
- Alerts can be sent to different recipient(s)

Next >>



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Step 2:

Specify the event you wish to alert on. These are displayed on the drop down field opposite.

When you have selected your alert you may then have to complete additional parameters where necessary.

Continue to add the events you wish to alert upon until you are happy that your alert template is complete.

Click **'Next'** to continue to Step 3 (or previous to return to Step 1)

Step 2 - Select one or many alerts << Previous Next >>

Alert type ?

- Please select --
- Arrive at or Leave Location
- Driving without key
- ETA
- Exception
- Flagged Location
- Incoming Message
- Late arrival
- London C. Charge
- Out of authorised hours
- Route Geofencing
- Speed
- Temperature
- Traffic Information

Step 3 - What do you want to do now?

- Apply to one or many vehicles now
- Save settings to apply later

<< Previous Next >>

Step 3:

Decide whether you wish to apply this alert immediately or save your settings as a template to apply later.

Click **'Next'** to continue to Step 4 (or **'Previous'** to return to Step 2)

Step 4 - Please select the vehicle(s) concerned by the alert(s)

Vehicle group

Vehicle

Please select the valid date

- If you want your alert(s) valid all the time, leave everything blank

- If you want your alert(s) to work everyday at a specific time (e.g. from 10 to 12), leave the date blank and select the required time

Valid from : :

Valid until : :

<< Previous Next >>

Use Alert Window

Start Day Start Time End Day End Time

Add

Step 4:

This screen allows you to specify which vehicles you require the alert to report on, simply select the required vehicle group (or individual vehicles) from the drop down box.

You can also enter a date period in which this alert is valid.



'Use Alert Window' This is a new feature that will allow you to specify the days and times in which your alert will be triggered. Any event that occurs outside of these times will not trigger an alert. Details of how to use this feature are described further later in this document.....

Click **'Next'** to continue to Step 5 (or previous to return to Step 3)



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Step 5 - Please select the recipient(s) of the alert(s)

Step 5:

Enter the details of who will receive this alert, either by entering their Phone Number (SMS); Email or clicking on their user name (for pop up alert).

Click **'Next'** to complete your alert set up (or previous to return to Step 4)

Phone No Insert mobile or landline number(s) separated with comma

Email Insert email address(es) separated with comma

Web user(s) The alert(s) will be displayed on screen when the user(s) are browsing masternaut web site
 john.sanders@masternaut.co.uk
 neil.aspel@masternaut.co.uk
 peter.hodgekiss@masternaut.co.uk
 simon.hinchcliffe@masternaut.co.uk
 (hold the ctrl key while clicking to select more than one)

For further assistance on setting up your alerts, please contact your Customer Service Representative on 08444 150 150.

USE ALERT WINDOW



This is a new feature that will allow you to specify the days and times in which your alert will be triggered. Any event that occurs outside of these times will not trigger an alert.

Use Alert Window

Start Day Start Time End Day End Time

An example of how this feature may be used is as follows.....

George's manager (Mr. Samuel) requires an alert every time George arrives at his home location, but he only wants this alert during Georges' working hours. George works the following hours:

- Monday 9am until 6pm
- Tuesday 9am until 6pm
- Thursday 9am until 6pm
- Friday 9am until 6pm
- Saturday 8am until 1pm

So, to ensure Mr. Samuel only receives alerts during these hours, he must follow these instructions:

First specify the **'Start Day'** and **'Start Time'** and then enter the **'End Day'** and **'End Time'**

Use Alert Window

Start Day Start Time End Day End Time

Click **'Add'** your selection will appear underneath the **'Add'** button.

Use Alert Window

Start Day Start Time End Day End Time

Start Day	Start Time	End Day	End Time	
Monday	09:00:00	Monday	18:00:00	

Continue to add the relevant detail for each day.....



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Use Alert Window

Start Day Start Time End Day End Time

Add

Start Day	Start Time	End Day	End Time	
Monday	09:00:00	Monday	18:00:00	
Tuesday	09:00:00	Tuesday	18:00:00	
Thursday	09:00:00	Thursday	18:00:00	
Friday	09:00:00	Friday	18:00:00	
Saturday	08:00:00	Saturday	13:00:00	

Once you have built up your **'Alert Window'** select **'Next'** to continue to Step 5 as described previously.

You will now only receive your alerts within the specified timeframes.

For any assistance with these new features or any existing features please contact your Customer Service Representative on 08444 150 150.

NOTES



Priory Park, Great North Road, Aberford, Leeds, LS25 3DF
Telephone: +44 (0) 8444 150 150 Fax: +44 (0) 113 281 4009 Email: info@masternaut.co.uk

www.masternaut.co.uk