



Driver Skills

Quick Start Guide



I INTRODUCTION

This guide has been created to demonstrate the enhanced functionality that has been developed into the Masternaut web solution to allow users to view a drivers skills and find a nearest vehicle (with the correct skills) to a location.

1 ASSIGNING THE DRIVER SKILLS

In order to utilise the 'Driver Skills' facility the user must first create their driver skill sets. To do this go to the 'Administrator' tab and select the button labeled 'Drivers / MCU's' and then 'Edit Skills'

Users	Exceptions	Contact Pushpins	IP Restriction	Drivers / MCUs	V.D.T.	Company Logo
Edit Driver	Edit MCU	Add Driver	Edit Skills	Assign Skills		

Add Skill

Save **Cancel**

Skills	Action
Cleaner	
Decorator	
Electrician	
HGV Driver	
Joiner	



Driver Skills

Add Skill

Save

Cancel

To add a new skill, type the name of the skill in the 'Add Skill' field and then click 'Save'. Select 'Cancel' to abort the addition of a new skill. Once entered, the skill will be detailed in the list of driver skills:

Skills	Action
Cleaner	
Decorator	
Electrician	
HGV Driver	
Joiner	
manual lifting	
Pot Washer	
Project Manager	
Training Manager	

Click on to 'Edit' or to 'Delete'

2

ASSIGNING A SKILL TO A DRIVER

Again you must access the 'Administrator' tab, select the button labeled 'Drivers / MCU's' and then 'Assign Skills'

Select Driver

Available Skills		Assigned Skills
Cleaner Decorator HGV Driver Joiner manual lifting Pot Washer Training Manager	 	Electrician Project Manager

You will then be presented with the various available skills. To assign a skill to a driver the user must:

Select the required driver using the drop down field

Click on the required skill from the list of 'Available Skills' and select this will copy the information across to the 'Assigned Skills' list.

If you wish to remove an item from the list, first highlight it and then click to remove.

If the 'Assigned Skills' is left blank the driver will not show any skills – this is the default set up.

Once complete, select another tab, your selections will be saved automatically.

Tip: use the shift or control key to select more than one Item

3 VIEWING THE DRIVER SKILLS ON THE MAP

To view on the map, you must first go to the 'Locator' screen select  this opens a separate window showing all vehicles on the map. To view each individual vehicle separately select  for the required vehicle.

When viewing the map screens, hover over a vehicle to view the vehicle details including the drivers skills.



4 VIEWING THE NEAREST VEHICLE WITH THE CORRECT DRIVER SKILLS


There are two ways to search for the nearest vehicle to a location:



First select the 'Contacts' tab, then 'Nearest Vehicle' from the menu bar

OR



First select the 'Contacts' tab, then when searching for a contact select the  icon to view the nearest vehicles.

You will be presented with a field titled 'Skills'. Click on the skill you are searching for and select 'Search'.

If you are looking for multiple skills you must highlight a number of skills and select 'And', if you are looking for a choice of skills, again highlight the required skills and select 'Or'.

Tip: use the shift or control key to select more than one item

Road: Bunkers Hill
 Post Code: LS25 3DF Town: Aberford
 Country: United Kingdom
 Skills: manual lifting, Pot Washer, Project Manager, Training Manager
 And Or

Select 'Search' to complete the search. A list of results is then shown with the nearest driver with the correct skills at the top.

Driver	Vehicle	Date	Time	Location	Status	Distance
Charlie R MCU2	YG55 PZT	Today	08:37	Masternaut HQ	Stopped	0.2 miles
Steve Carson	YD55 LPZ	09 Apr	19:07	SJC Home	Stopped	23.6 miles
Greg Donovan - Business	V056 FRR	Today	16:37	Listers Audi Worcester	Stopped	119.4 miles

