Driver Skills
Quick Start Guide

masternaut
mobile resource management

I **INTRODUCTION**

This guide has been created to demonstrate the enhanced functionality that has been developed into the Masternaut web solution to allow users to view a drivers skills and find a nearest vehicle (with the correct skills) to a location.

1 **ASSIGNING THE DRIVER SKILLS**

In order to utilise the **'Driver Skills'** facility the user must first create their driver skill sets. To do this go to the **'Administrator'** tab and select the button labeled **'Drivers / MCU's'** and then **'Edit Skills'**

Users	Exceptions	Contact Pushpins	IP Restriction	Drivers / MCUs	V.D.T.	Company Logo
Edit Driver	Edit MCU	Add Driver	Edit Skills	Assign Skills		

Add Skill

[   ] **Save** **Cancel**

Skills	Action
Cleaner	📄 🗑
Decorator	📄 🗑
Electrician	📄 🗑
HGV Driver	📄 🗑
Joiner	📄 🗑

Driver Skills

Add Skill

[   ] **Save**   **Cancel**

To add a new skill, type the name of the skill in the **'Add Skill'** field and then click **'Save'**. Select **'Cancel'** to abort the addition of a new skill. Once entered, the skill will be detailed in the list of driver skills:

Skills	Action
Cleaner	📄 🗑
Decorator	📄 🗑
Electrician	📄 🗑
HGV Driver	📄 🗑
Joiner	📄 🗑
manual lifting	📄 🗑
Pot Washer	📄 🗑
Project Manager	📄 🗑
Training Manager	📄 🗑

Click on 📄 to **'Edit'** or 🗑 to **'Delete'**

2 ASSIGNING A SKILL TO A DRIVER

Again you must access the **'Administrator'** tab, select the button labeled **'Drivers / MCU's'** and then **'Assign Skills'**

Select Driver   John Deed ▾

Available Skills   **Assigned Skills**

Available Skills	Assigned Skills
Cleaner	Electrician
Decorator	Project Manager
HGV Driver	
Joiner	
manual lifting	
Pot Washer	
Training Manager	

⇨

⇦

You will then be presented with the various available skills. To assign a skill to a driver the user must:

Select the required driver using the drop down field

Click on the required skill from the list of **Available Skills'** and select ⇨ this will copy the information across to the **'Assigned Skills'** list.

If you wish to remove an item from the list, first highlight it and then click ⇦ to remove.

If the **'Assigned Skills'** is left blank the driver will not show any skills – this is the default set up.

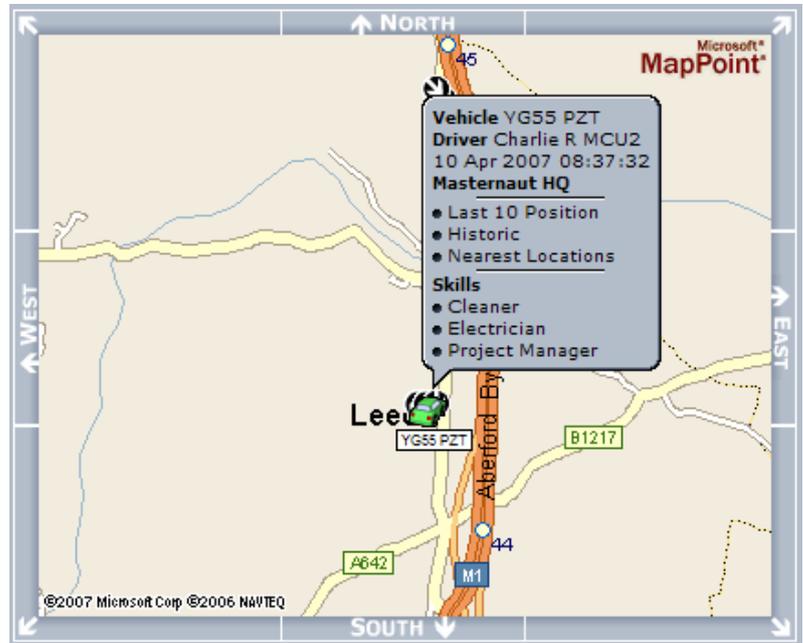Once complete, select another tab, your selections will be saved automatically.

Tip: use the shift or control key to select more than one Item

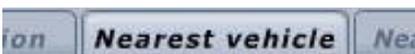**3**   **VIEWING THE DRIVER SKILLS ON THE MAP**

To view on the map, you must first go to the **'Locator'** screen select   this opens a separate window showing all vehicles on the map. To view each individual vehicle separately select   for the required vehicle.

When viewing the map screens, hover over a vehicle to view the vehicle details including the drivers skills.

4   **VIEWING THE NEAREST VEHICLE WITH THE CORRECT DRIVER SKILLS**

There are two ways to search for the nearest vehicle to a location:

First select the **'Contacts'** tab, then **'Nearest Vehicle'** from the menu bar

OR

First select the **'Contacts'** tab, then when searching for a contact select the   icon to view the nearest vehicles.

You will be presented with a field titled **'Skills'**. Click on the skill you are searching for and select **'Search'**.

If you are looking for multiple skills you must highlight a number of skills and select **'And'**, if you are looking for a choice of skills, again highlight the required skills and select **'Or'**.

Tip: use the shift or control key to select more than one Item

Select **'Search'** to complete the search. A list of results is then shown with the nearest driver with the correct skills at the top.

Driver	Vehicle	Date	Time	Location	Status	Distance
Charlie R MCU2	YG55 PZT	Today	08:37	Masternaut HQ	Stopped	0.2 miles
Steve Carson	YD55 LPZ	09 Apr	19:07	SJC Home	Stopped	23.6 miles
Greg Donovan - Business	V056 FRR	Today	16:37	Listers Audi Worcester	Stopped	119.4 miles

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NOTES